

**CITY OF WILLISTON**  
**BOARD OF ADJUSTMENT AND CODE ENFORCEMENT**  
**PRELIMINARY AGENDA**

**DATE:** August 27, 2018  
**TIME:** 6:00 PM  
**PLACE:** City Hall Council Room

**BOARD OF ADJUSTMENT/CODE ENFORCEMENT COMMITTEE MEMBERS:**

Sharon Brannan, Chair

Joab Penney

Colette Roth

Marc Pompeo

Thomas Oakes

Paul Missall

Pam Myhree

**Staff**

Latricia Wright, Secretary of the Board

Josie Lodder, City Planner

Wayne Carson, Code Enforcement Officer

Frederick Koberlein, City Attorney

**CALL TO ORDER**

**AGENDA**

- A. PLEDGE
- B. ROLL CALL –
- C. GENERAL WELCOME NOTICE BY CHAIRMAN
- D. APPROVAL OF AGENDA
- E. APPROVAL OF MINUTES
  - 1. JUNE 25, 2018
- F. REMARKS OF STAFF OR ATTORNEY --
- G. REMARKS OF CHAIRMAN –
- H. CITY STAFF SWORN BY SECRETARY –
- I. CASES READ FOR CLOSURE BY SECRETARY – NONE

**NOTICE:**

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, THEY WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

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**J. REPEAT NON-COMPLIANCE HEARING- NONE**

**1. NEW CASES –**

- A. CASE CV 16-36 DANA & RICHARD WARD**
- B. CASE CV 18-14 ROBERT SANFORD**
- C. CASE CV18-21 GANESHI PROPERTY LLC**

**K. REDUCTION HEARING**

- A. CASE CV15-26 ROBERT HENDERSON**

**L. OLD BUSINESS- NONE**

**M. NEW BUSINESS--**

**D. ADJOURN –.**

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**CITY OF WILLISTON  
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PRELIMINARY AGENDA**

**-NEXT MEETING –SEPTEMBER 24, 2018**

**NOTICE:**

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**CITY OF WILLISTON  
BOARD OF ADJUSTMENT AND CODE ENFORCEMENT  
MINUTES**

**DATE:** June 25, 2018  
**TIME:** 6:00 PM  
**PLACE:** City Hall Council Room

**BOARD OF ADJUSTMENT/CODE ENFORCEMENT COMMITTEE MEMBERS:**

Sharon Brannan, Chair	<i>Staff</i>
Joab Penney	Latricia Wright, Secretary of the Board
Colette Roth	Josie Lodder, City Planner
Marc Pompeo	Wayne Carson, Code Enforcement Officer
Thomas Oakes	Frederick Koberlein, City Attorney
Paul Missall	Alyssa Monaghan, Administrative Assistant
Pam Myhree	

**CALL TO ORDER** -- at 6:05 p.m.

**AGENDA**

- A. PLEDGE
- B. ROLL CALL – all present
- C. GENERAL WELCOME NOTICE BY CHAIRMAN
- D. APPROVAL OF AGENDA – Marc Pompeo moved to approve agenda as written. Pam Myhree seconded. Motion carried.
- E. APPROVAL OF MINUTES
  - 1. **APRIL 23, 2018** -- Marc Pompeo moved to approve minutes as written. Paul Missall seconded. Motion carried.
- F. REMARKS OF STAFF OR ATTORNEY -- None
- G. REMARKS OF CHAIRMAN – Chair Brannan addressed the board about attendance. The chair asked the members if they are not going to attend to please let the board secretary know as soon as possible.
- H. CITY STAFF SWORN BY SECRETARY – Swore in City Planner Josie Lodder and Code Enforcement Officer Wayne Carson.

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**CITY OF WILLISTON  
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MINUTES**

I. CASES READ FOR CLOSURE BY SECRETARY – Board Secretary read cases CV18-07 (Big O’s) and case CV18-08 Honkala. Both cases are closed.

J. REPEAT NON-COMPLIANCE HEARING- NONE

K. NEW CASES – VARIANCE V18-02

1. **V18-02:** TO REVIEW AN APPLICATION FOR A VARIANCE TO ALLOW THE SIDE YARD SETBACK BE VARIED FROM 15 FEET TO 0.09 FEET TO ACCOMMODATE THE EXISTING STRUCTURE IN A RESIDENTIAL MULTI- FAMILY (RM-2) ZONE.

A. APPLICANT:	CRYSTAL CURL
B. PROPERTY OWNER:	CRYSTAL CURL, ET-AL
C. ADDRESS:	315 SE 5 <sup>TH</sup> TER.
D. APPLICATION DATE:	APRIL 2, 2018
E. NOTICES SENT :	MAY 21, 2018
F. NOTICE POSTED:	MAY 21, 2018

City Planner Josie Lodder presented the Variance to the board. City Planner told the board that the home was constructed prior to the City adopting the setback Ordinance and the reason why the owners were here asking for a Variance is because the new insurance company were requiring that the property owners get a Variance in order to sell the property. Swore in Crystal Watson Curl address 901 NW 7<sup>th</sup> St. Mrs. Curl said the property was her dad’s and he added onto the home back in the 70’s and the current side yard setback is 0.09 ft. Mrs. Curl said they are trying to sell the home and the buyer wants to make sure there will be no repercussion due to the setbacks not being in compliance with the Ordinance.

Swore in Johnnie Watson address 16070 NE 10<sup>th</sup> St. Mrs. Watson wanted to know if the 15 ft. Right of Way was going to have an effect on her property. City Planner said she was unaware of the Right of Way that they were there for a Variance. Mrs. Watson concerned that the Variance is taking away from her property. Board Vice-Chair Marc Pompeo explained to Mrs. Watson the Variance effects only 315 SE 5<sup>th</sup> Terr. and not her property and the Variance will continue with the property.

City Attorney Fred Koberlein told the Board that the Ordinance states that Multi-family property calls for a 20 ft. setback and Single Family property is 7 ft. The property owners Variance should be 7ft to 0.9 ft. the property owners’ application states a different footage. Let the record show that the applicant is asking for a Variance from 7ft to 0.09 ft. side yard setback.

Marc Pompeo moved to approve Variance V18-02 as corrected. Pam Myhree seconded. Motion carried.

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L. OLD BUSINESS- **NONE**

M. NEW BUSINESS-- **Woodfield resident** – Swore in Marta Keilhauer address 709 SE 3<sup>rd</sup> St. Williston. Mrs. Keilhauer wanted to discuss a property that has not yet come before the board. Chair Brannan stopped Mrs. Keilhauer and explained to her that the property she wanted to discuss was premature for the Board to hear if the case is not on the agenda. Chair Brannan suggested that Mrs. Keilhauer speak with the Council about her concerns.

Mayor Jerry Robinson asked about the Chestnut property. Board Secretary Latricia Wright told him that the Chestnut property is being handled by the Florida League of Cities due to it being an insurance issue.

D. ADJOURN –Marc Pompeo moved to adjourn at 6:35. Collette Roth seconded.  
Motion carried.

**-NEXT MEETING –JULY 23, 2018**

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